

Scrutiny Committee – 12<sup>th</sup> February 2009

## 11. Scrutiny Work Programme 2008/09

Meeting Date	Agenda Item	Issue for Main Scrutiny Committee	Performance Management	Budget	Other	Background/Description	Corporate Aim	Lead Officer (Lead Member)
12 <sup>th</sup> February 2009	Governance Arrangements for the Somerset Tourism Partnership	✓				A report outlining the business model for the Pioneer Somerset approach to developing effective governance arrangements for the Somerset Tourism Partnership will be submitted to the February meeting of the Scrutiny Committee.	Deliver well managed, cost effective services valued by our customers.	David Julian, Head of Countryside, Heritage and Tourism
12 <sup>th</sup> February 2009	Revenue Budget 2009/10 Medium Term Financial Plan and Revised Capital Programme			✓		To seek comments on the proposed 2009/10 Revenue Budget, medium Term Financial Plan (MTFP) and revised Capital Programme prior to it being considered by Full Council.	To provide well-managed, cost effective services valued by our customers.	Donna Parham, Head of Finance  Councillor Robin Munday, Finance and Support Services
12 <sup>th</sup> February 2009	Report writing	✓				This report has come to the Scrutiny Committee at the request of the Scrutiny Committee members.		Emily McGuinness, Acting Democratic

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								Services Manager and Scrutiny Manager
12 <sup>th</sup> March 2009	The role of the SSVCA and in particular it's role in ensuring the work of the voluntary sector is co-ordinated	✓				This report has come to the Scrutiny Committee at the request of the Scrutiny Committee members.		Alice Knight, Voluntary Sector Development Officer  Cllr Ric Pallister
12 <sup>th</sup> March 2009	A review on the procedure of the Disposal of Assets	✓				This report has come to the Scrutiny Committee at the request of Scrutiny Committee members.		Mark Pollock, Corporate Director – Economic Vitality
9 <sup>th</sup> April 2009	Strategic Improvement and Development Plan	✓					Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Projects Manager
9 <sup>th</sup> April 2009	Annual Audit Management Letter					The Audit Commission produces an Annual Inspection letter which covers all aspects of the Council's performance.		

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9 <sup>th</sup> April 2009	Quarter 3 Corporate Performance Report		✓			Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Projects Manager  Leader of the Council
July 2009	Quarter 4 Corporate Performance Report		✓			Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Projects Manager  Leader of the Council
September 2009	Impact and progress of Equalities Strategy		✓			An annual update report on this important policy area has been requested by the Scrutiny Committee	Ensure safe, sustainable and cohesive communities.	Andrew Gillespie, Head of Area Development West

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								Ric Pallister – Portfolio Holder  Anne Campbell – Theme Advisor
September 2009	Local Strategic Partnership: South Somerset Together – Annual Review	✓				An annual report is submitted to the Scrutiny Committee outlining the key achievements of the LSP over the past 12 months and priorities for the coming 12 months.	Ensure safe, sustainable and cohesive communities	Saveria Moss – LSP Co-ordinator  Councillor Paull Robathan – Chair of the LSP
September 2009	Strategic Improvement and Development Plan		✓				Deliver well managed, cost effective services valued by our customers	Sue Eaton, Performance Projects Manager
TBC	Impact and progress of Risk Management	✓				Members will receive an update report on progress of the Risk Management Strategy.	Deliver well managed, cost effective services	Gary Russ, Head of ICT and Procurement.

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	Strategy						valued by our customers.	
TBC	Update and impact of Procurement Strategy	✓				In July 2006, the Scrutiny Committee was consulted on the draft procurement strategy. It was agreed that the impact of the Strategy would be reported to the Scrutiny Committee.	Deliver well managed, cost effective services, valued by our customers. Increase economic vitality and prosperity	Gary Russ, Head of ICT and Procurement.
TBC	Update on Local Government and Public Involvement in Health Bill – Implications for Scrutiny	✓				Members have requested that officers submit a report outlining the most significant elements of the Local Government and Public Involvement in Health Bill, in relation to the Scrutiny Function.	Deliver well managed, cost effective services, valued by our customers.	Emily McGuinness, Acting Democratic Services Manager and Scrutiny Manager
TBC	Travel Plan	✓					To provide well-managed, cost effective services valued by our customers.	Nigel Collins Transport Strategy Officer